



# Dartmouth Handcrafters Guild Covid Prevention Plan

- Event Description:** Our 45<sup>th</sup> annual Christmas Craft Show
- Event Location:** Zatzman Sportsplex, 110 Wyse Road, Dartmouth NS
- Event Dates/Times:**
- Friday, Oct 22, 2021 2 PM – 9 PM
  - Saturday, Oct 23, 2021 9 AM – 6 PM
  - Sunday, Oct 24, 2021 10 AM – 4 PM
- Vendors:** 108  
**Shoppers:** 4000+

The following special measures will be in place during our Christmas Craft Show held at the Zatzman Sportsplex to protect vendors, volunteers and the community from possible infection and illness.

## Attending the Show

There will be signage at the main doors of the Zatzman Sportsplex telling visitors not to enter if they are feeling ill or have cold or flu like symptoms such as fever, sore throat, runny or stuffy nose, headaches, coughing or congestion. Craft show vendors will be asked to contact [showcommittee@handcraftersguild.ca](mailto:showcommittee@handcraftersguild.ca) to let us know if they are exhibiting symptoms and not unable to attend the show.

## Proof of Full Vaccination

The Zatzman Sportsplex staff will require proof of vaccination from all customers and volunteers entering their facility and our craft show through the main entrance. If a customer returns on another day or time, they will be required to show their proof of vaccination again.

Sportsplex staff will be posted at both loading doors to verify proof of vaccination from all vendors and anyone helping them during our setup times. Vendors and helpers will be issued a bracelet to indicate they have shown their vaccination proof. If a vendor is not wearing their bracelet, they will have to show proof of vaccination every time they pass through a loading door. Any vendors, including those wearing a bracelet, entering through the main Zatzman Sportsplex entrance, will need to show proof of vaccination to Sportsplex staff.

## Masks

Signs will be posted on the entrance doors of the Zatzman Sportsplex informing people that masks are mandatory. Sportsplex staff will enforce this. We will have a supply of extra masks, should anyone need them, at Sportsplex Ticket Booth and the Show Information Booth.

## Hand Sanitizer

Hand Sanitizer will be available at the main entrance of the Zatzman Sportsplex. There are also several hand sanitizers on the upper floor mounted on the steel posts around the track. There will also be extra sanitizers spread within the craft show area in such places as the Information Booth on main floor and the 50-50 draw table. We will provide each vendor with a 300 ml bottle of hand sanitizer for use at their table.

### **Other precautions**

Food vendors will not be permitted to hand out food samples for consumption during the show. No eating or drinking will be permitted on the show floor. Vendors will be required to eat meals in our breakroom or leave the facility to eat.

### **Communication**

The Dartmouth Handcrafters Guild Facebook page and website were updated to indicate that the craft market will require proof of vaccination for everyone. Some radio ads for the craft show are also mentioning the requirement for proof of vaccination from everyone.

Our Covid policy has been sent to all our vendors so they are aware of the precautions being taken during the market setup day. Further communications will be sent out to the vendors prior to the show start date reminding them of our Covid policy. Helpers and volunteers have been notified that they will need to show proof of vaccination. Our prevention plan will also be posted on our website.

Should a potential exposure be linked back to this event, a notification will go on the Guild Website and Facebook page advising customers that there has been an exposure. The Guild will notify via email, every vendor, volunteer and helper at the event.

### **Venue/Facility Cleaning Practices**

The Zatzman Sportsplex has a schedule for their staff to clean all the public washrooms and common areas.

Volunteers assisting the Dartmouth Handcrafters Guild, will be wearing gloves while they clean. They will regularly clean tables and chairs in the vendor break room plus sanitizing wipes will be available in the break room, if vendors require them. Volunteers will regularly clean the ATM on the show floor and the chairs setup in the few customer rest areas that will be available.

Each vendor table will have a bottle of hand sanitizer for use by the vendor and customers. Vendors are asked to discourage touching of their products. Two tables setup for 50-50 draw for our charity, will have a supply of pens/pencils which will be wiped after every use.

### **Building Ventilation**

Covered by the Sportsplex Covid Plan